

# *Policy for Florists at St. Colman Catholic Church*

## **The following directives must be observed:**

1. Floral arrangements in the sanctuary must consist of live, natural flowers and materials. Normally, 2 floral arrangements for the altar are sufficient. These arrangements are to be left as a gift to the church.
2. Floral arrangements must not exceed the height of the Altar of Sacrifice, which is 40 inches on each side and 48 inches in the front.
3. Florists will not move the altar furnishings or existing sanctuary arrangements to accommodate floral arrangements nor place anything on the Altar of Sacrifice.
4. A rose or other floral arrangement is permitted for the presentation to Our Lady.
5. The flower girl or any other bridal attendant is not permitted to drop flowers or flower petals in the main aisle during the processional.
6. Rice, birdseed, bubbles or any other objects are prohibited inside or outside of the church.
7. Pew markers/decorations may not be attached with tape, pins, or tacks because it damages the wood. Rubber bands or ribbons are recommended.
8. No additional candelabras, lamps, or candle arrangements from the florist are permitted.
9. No floral arches are permitted.
10. No aisle runners are permitted.
11. No arrangements are permitted in the aisle.
12. Decorating may begin at 12:30 p.m. on the day of the wedding for a 2:00pm wedding. For the 11:00am wedding, decorating may begin at 9:30am. You must confirm with the Wedding Coordinator, Tina Garland, the time you will arrive to decorate so the doors will be unlocked.

*Please Print Clearly*

Florist \_\_\_\_\_

Company Name \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Names of the Bridal Couple \_\_\_\_\_

I understand this policy and that if I violate any of it, the bride and groom will forfeit their \$100 deposit.

### **We agree to the policy stated above:**

Bride or Groom Signature: \_\_\_\_\_ Date \_\_\_\_\_

Florist Signature: \_\_\_\_\_ Date \_\_\_\_\_

***Return this form no later than one month prior to the date of the wedding to:***

***Tina Garland, Wedding Coordinator  
219 S North Street  
Washington CH, OH 43160  
[office@stcolmanwch.org](mailto:office@stcolmanwch.org) ♦ 740.335.5000.***